

**Northern Plains Cancer Coalition –Steering Committee In-person Meeting
October 20 2008**

i. Attendance

Mary Reiner	x	Jodie Fetsch	x	Shinobu Watanabe-Galloway	x
Donna Baker		Leah Frerichs	x	Manuela Maldonado	
Delf Schmidt-Grimminger		Nichole Vetter	x	Tinka Duran	x
Elaine KeepsEagle	x	Norma Schmidt		Willeen Druley	
Jessica Gilbertson	x	Roberta Cahill	x	June Ryan	x
Lisa Schraeder-Dillon,		Lillian Tom-Orme	x	Adeola Jaiyeola	x
Mary Alice Trapp	x	Janelle Jacobson	x	Bernadine Broken Leg	x
Alona Jarmin		Jolene Keplin	x	Linda Rae Placek	x
Arlene Blackbird	x	Debee Eagle Elk	x		

ii. Agenda

Agenda Items:

1. NPCCCP Updates
2. NPCCCP Satisfaction Survey results
3. Decisions and changes to make?
4. Other Items/Announcements

Please see PowerPoint hand-out for the overview of information we discussed.

Discussion	Action Items
<p>NPCCCP Updates, see hand out</p> <p>Leah reviewed the hand-out</p>	None
<p>Review of Coalition Survey Results</p> <p>Leah reviewed the hand-out</p>	None
<p>Decisions and Changes</p> <ol style="list-style-type: none"> 1. Make a map of current Coalition members location 2. Focus on the following recruitment: <ol style="list-style-type: none"> a. Urban program personnel b. Child advocate c. Universities/Tribal Colleges from each state d. People with policy background e. Construction workers, Ranchers and Famers with an emphasis on Skin Cancer f. Title 6 aging, elderly programs 	<ul style="list-style-type: none"> ▪ Leah and Tinka will work on this ▪ Tracy Baum can represent SD Urban Indian Health. ▪ Linda Todd (Hospice of Siouxland) may have suggestion for potential child advocate members ▪ Leah or Tinka will work on developing letter of invitation and recruitment lists to send out ▪ Leah or Tinka can also send out to current coalition members electronic and/or paper forms so they can help with recruitment

<p>3. Communication</p> <ul style="list-style-type: none"> a. Start a e-news, send out periodically when NPCCCP feels there is a need to share information. This is different from a newsletter as it doesn't take as much time to put together or to read. b. Govbenefits.gov is a good resource – something to include in e-news <p>4. Utilize County Extension agencies for communication</p> <ul style="list-style-type: none"> c. Potentially start a list serve for coalition <p>4. Steering Committee Roles (Discussion of potential roles)</p> <ul style="list-style-type: none"> a. We need to identify what is needed and what expertise partners have to define roles b. Could assist with or with writing of grants c. Could possibly have co-chairs for each workgroup and each co-chair will sit on the Steering Committee and report to coalition d. Have Steering Committee members send grant information to Leah or Tinka e. Have Steering Committee Members research for funding related to their workgroup f. Hold a grant writing workshop g. Apply for funds as a region instead of by Community or State h. At the next Steering Committee meeting talk about priority areas 	<ul style="list-style-type: none"> ▪ Leah will work on establishing system for sending out “e-news” ▪ Put NPCCCP in the epicenter news letter and making sure the distribution gets to the cancer network <ul style="list-style-type: none"> ▪ Identifying priority areas was a clear role for Steering Committee so that will be on the agenda for the next meeting ▪ NPCCCP staff will review all ideas and outcomes from Summit and identify roles to pilot with Steering Committee in next year. This will also be discussed at the next meeting
<p>Other Items/Announcements</p> <p>Next Steering Meeting scheduled for: December 9th, 2008 at 9:00 am Mountain/10:00 am Central by conference call</p>	